

## Apr - July 2018 Revenue Monitoring Portfolio by Cashlimit - Appendix 1

							Director Narrative	
Portfolio Number and Description		Cashlimit Number and Description		Current Budget £000	Forecast £000	Outturn Variance Over / (Under) £000	Outturn Narrative	Outturn Recovery Plan
Detailed Analysis of Budgets for the Leader								
P04	Leader	1053	Council Solicitor & Democratic Services	2,283	2,413	130	The variance is related to the phased implementation of the savings from the sharing of Legal services, planned implementation 2019/20.	The service is taking a variety of steps to find further savings and anticipates that these will ensure the budget is balanced by year end.
P04	Leader Total			2,283	2,413	130		
Detailed Analysis of Budgets for Finance and Efficiency								
P10	Finance and Efficiency	1032	Information Technology	4,422	4,422	()	On Budget	
P10	Finance and Efficiency	1037	Property Services	2,032	2,081	50	Additional security staff at the Guildhall. This is an insurance requirement. There is also a shortfall in recoveries from projects due to an inability to fill vacancies and income generating staff being diverted to non recoverable activities.	Vacancy management within other areas
P10	Finance and Efficiency	1038	Corporate Estate Including R&M	2,479	2,479	()	On Budget	
P10	Finance and Efficiency	1039	Traded Services	216	274	58	Shortfall in income within Print Services due to decreasing demand.	Review long term print requirements in light of the Digital Print/Post project
P10	Finance and Efficiency	1040	Finance	2,017	2,017	()	Service underspend required to offset known delay in achievement management savings	
P10	Finance and Efficiency	1042	Risk & Assurance Services	1,024	996	(28)	Procurement team underspend due to current salary savings and other small service underspends	
P10	Finance and Efficiency	1047	Human Resources	1,122	1,053	(69)	Favourable forecast due to some temporary staffing vacancies (about to be filled) and reduction in staffing contracted hours". HR and Finance are working together to rebase the budget to reflect recent HR restructure	
P10	Finance and Efficiency	1054	Hsg / Council Tax Benefits Subsidy	(195)	(195)		On budget	
P10	Finance and Efficiency	1055	Capital Financing / Interest	5,468	5,468		On budget	
P10	Finance and Efficiency	1056	Unfunded Pensions	1,679	1,589	(90)	Forecast underspend based on current cost profile	

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P10	Finance and Efficiency	1057	Corporate Budgets including Capital, Audit and Bank Charges	(5,278)	(5,417)	(139)	Main variances relate to underspends on pension deficit contributions (£150k) reflecting transfer of academies and bank charges (£20k), partly offset by a pressure on E-transaction costs (£50k) due to increased volumes and removal of charges for payments by credit card following changes to legislation.	
P10	Finance and Efficiency	1058	Magistrates	17	11	(6)	Reduced contribution to historic Magistrates Court Costs debt charges	
P10	Finance and Efficiency	1059	Coroners	305	305		On budget	
P10	Finance and Efficiency	1060	Environment Agency	231	231		On budget	
P10	Finance and Efficiency	1061	West of England Combined Authority Levy	4,273	4,411	138	Increase in Levy charge to reflect actual 2017/18 outturn costs of concessionary fares	
P10	Finance and Efficiency	1081	Commercial Estate	(16,388)	(15,814)	574	Timing of new acquisitions. In addition, there is also a minor shortfall in existing commercial estate.	Continue to identify secure long term, low risk investment opportunities.
P10	Finance and Efficiency	1095	Strategic Director - Resources	466	466		On Target	
P10	Finance and Efficiency	1096	Corporate Items	(309)	(309)		Process now in place for holding posts however we need to adapt a simple way of capturing the corresponding savings	
P10	Finance and Efficiency	1097	People Services	323	306	(17)	Current underspend due to salary saving	
P10	Finance and Efficiency	1112	Housing Delivery Vehicle	(450)	(284)	166	Property transfers from the Council to ADL/ACL are running a little behind projected time.	2019/20 is expected to see a significant positive contribution as sales at Riverside View commence with Virtual show apartment launching 25th July 2018.
P10	Finance and Efficiency Total			3,452	4,091	639		
Detailed Analysis of Budgets for Adult Care Health and Wellbeing								
P11	Adult Care Health and Wellbeing	1027	CRC & Community Equipment contracts	6,557	6,628	71	Additional forecast payment to Sirona re Extra Care contract	
P11	Adult Care Health and Wellbeing	1036	Adults Substance Misuse (DAT)	535	535		On budget	
P11	Adult Care Health and Wellbeing	1071	Management Information & Support System	45	43	(2)	Salary saving	
P11	Adult Care Health and Wellbeing	1073	Adults & Older People- Mental Health Commissioning	9,789	9,789		On budget	
P11	Adult Care Health and Wellbeing	1083	Supporting People & Communities Commissioning	1,313	1,284	(29)	Salary savings	

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P11	Adult Care Health and Wellbeing	1086	Adult Care Commissioning	2,652	1,655	(998)	This is as a result of a favourable variance of £500k due to the improvement in the 2017/18 year end outturn from £3m to £2.5m over budget where £3m in growth was applied to rebase the Adult Social Care budgets for 2018/19. In addition the £456k Adult Social Care support grant is being held as a contingency budget to off-set any further in year pressures in purchased care.	
P11	Adult Care Health and Wellbeing	1088	Older People & Physically Disabled Purchasing	12,837	12,837		On budget although potential financial risk with planned closure of a care home.	
P11	Adult Care Health and Wellbeing	1090	CRC's and Extra Care	(1,733)	(1,733)		On budget	
P11	Adult Care Health and Wellbeing	1091	Learning Disabilities Commissioning	17,169	17,169		Forecast on budget, although identifying trend of increased costs of meeting the needs of people with Autistic Spectrum Conditions, and considering implications for contributions from the CCG and Council.	
P11	Adult Care Health and Wellbeing	1093	Physical Disability, Hearing & Vision	4,573	4,573		On budget.	
P11	Adult Care Health and Wellbeing	1094	Public Health	(118)	(118)		No variances identified; service fully identified and delivered in year management savings	
P11	Adult Care Health and Wellbeing	1110	Better Care Fund	7,935	7,935		On budget	
P11	Adult Care Health and Wellbeing	1111	Safeguarding, MCA and DOLS support	1,236	1,229	(7)	Salary savings	
P11	Adult Care Health and Wellbeing	1114	Community Equipment	203	203		On budget	
P11	Adult Care Health and Wellbeing Total			62,993	62,028	(965)		

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Detailed Analysis of Budgets for Children & Young People								
P12	Children & Young People	1076	Children, Young People & Families	14,480	15,160	679	The overspend on our key budgets is largely due to an increase in cost of our residential placements – this relates both to a number of children (4) moving from foster care into residential and to unavoidable increases in the costs for existing residential placements. There is also a pressure from the increased use of independent fostering placements where we have not had sufficient/appropriate in-house foster carers available. We are also identifying an increased number of vulnerable adolescents requiring support to ensure their safety and wellbeing.	We have reviewed and tightened the panel process for approval of placements and are also reviewing our recruitment strategy for in house carers to reduce the need to use more costly independent fostering agencies.
P12	Children & Young People	1077	Learning & Inclusion	4,296	4,296		On budget	
P12	Children & Young People	1078	Health, Commissioning & Planning	10,237	10,457	220	The home to school travel budget is under pressure as it is having to meet increasing demand in relation to both SEND transport, and an increase in the number of children who are entitled to transport support to attend their nearest mainstream school. Despite a rising child population and significant increase in children who have SEND, the school transport budget has not increased to meet demand	We are continuing to scrutinise the costs of Home To School Transport, to understand the apparent pressures in this area despite a number of positive initiatives developed under the Getting from A to B strategy.
P12	Children & Young People	1079	Schools Budgets	(1,482)	(1,482)		On budget	
P12	Children & Young People Total			27,531	28,431	900		
Detailed Analysis of Budgets for Development & Neighbourhoods								
P15	Development & Neighbourhoods	1005	Building Control & Land Charges	120	120		On budget	
P15	Development & Neighbourhoods	1008	Place Overheads				All budgets vired out, residual costs covered by reserves	
P15	Development & Neighbourhoods	1013	Public Protection & Health Improvement - Regulatory & Active Lifestyles	1,448	1,448		On budget	
P15	Development & Neighbourhoods	1019	Public Protection & Health Improvement - Leisure	652	652		On budget	

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P15	Development & Neighbourhoods	1089	Community Safety	41	41		On budget	
P15	Development & Neighbourhoods	1101	Neighbourhoods & Environment - Waste & Fleet Services	14,062	14,345	283	Material variances include unachieved savings £88k from Recycling centre opening hours reduction, £50k delays in depot rationalisation s and £102k increased fuel costs relating to recycling collections.	Monitoring of over achievement of income targets across Neighbourhood services as well as reconsidering the reinstatement of the plan to reduce opening hours at the Recycling Centres. All non-essential spend to be stopped. Consideration being given to increasing cremation fees. N.B. waste income streams fluctuate and are monitored within a tolerance of £250k.
P15	Development & Neighbourhoods	1102	Neighbourhoods & Environment - Parks & Bereavement Services	1,086	1,085	(1)	On budget	
P15	Development & Neighbourhoods	1106	Development Management	1,063	1,306	242	The Council has no control over the type and number of applications submitted and application fee income has not met the ambitiously high fee income target resulting in this shortfall. Discretionary fee income has been very strong but this has been offset by legal costs related to two judicial reviews which were lodged.	
P15	Development & Neighbourhoods Total			18,472	18,997	525		
Detailed Analysis of Budgets for Economic & Community Regeneration								
P16	Economic & Community Regeneration	1018	Heritage	(7,624)	(7,624)	()	On budget	
P16	Economic & Community Regeneration	1029	Housing	1,013	993	(20)	There is an overspend on remedial repairs but this is offset by an underspend in the HMO Licensing team and the over-recovery of housing benefit / universal credit income for people in B&B accommodation.	
P16	Economic & Community Regeneration	1052	Regeneration	(198)	(125)	72	One-off in year borrowing costs following review of regeneration capital programme.	Alternative funding sources to be identified corporately.
P16	Economic & Community Regeneration	1108	Economy and Culture	1,115	1,196	81	This relates to unachieved income targets from previous years relating to the Christmas market’.	The mitigation will be to explore further commercial opportunities for Visit Bath, which will generate income for them and enable the Council to further reduce the destination management commission contract sum.
P16	Economic & Community Regeneration	1109	World Heritage	153	153		On budget	
P16	Economic & Community Regeneration Total			(5,541)	(5,408)	133		

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Detailed Analysis of Budgets for Transformation & Customer Services								
P17	Transformation & Customer Services	1014	Customer Services	2,345	2,489	144	CCTV Income target not achieved, and slight underachievement of management savings	Opportunities to recover shortfall are being considered across the Directors wider portfolio
P17	Transformation & Customer Services	1015	Libraries & Information	1,461	1,456	(5)		
P04	Leader	1045	Strategy & Performance	1,961	2,120	159	The service has inherited a series of savings targets where the plans, many of which required changes in practice to be made elsewhere in the organisation such as Corporate travel, communications and marketing and business intelligence. The targets were based on activity and spend in 2016/17 with some knowledge of changes in 2017/18.. As the savings have been made to deliver the 2018/19 budget across the Council have come through a number of these assumed savings have been taken in other services to meet their service targets and left a shortfall for P&CS.	A number of these are being picked up now in the work on Centralisation. The service is actively looking at alternatives savings and restricting spend but has limited scope to offset all this amount
P17	Transformation & Customer Services Total			5,767	6,065	298		

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Detailed Analysis of Budgets for Transport & Environment								
P18	Transport & Environment	1006	Highways & Traffic Management	6,920	7,424	505	There are two unachieved savings targets £145k carried forward from 2017/18 and current year target of £125k. There are also budget pressures around service growth including increased energy costs £65k, - £117k consultants cover, £50k unachievable capital income and other minor variances. Further work is required on implementing the delivery of 18/19 savings to reduce the pressures and balance the service's budget.	Officers will work with the Cabinet Member for Transport and Environment to agree a package of mitigation measures to be delivered through the course of financial year based on a review of the current planned expenditure. The package is likely to include some vacancy management, cancellation of planned work, a reduction in service standards and operational changes to the way the service is delivered.
P18	Transport & Environment	1103	Transport & Parking Services - Parking	(7,549)	(7,620)	(71)	Revised income targets are challenging and whether price increase yields target amount remains to be seen.	Officers will monitor the actual income against the forecasted income targets since implementation of the new parking charges on the 13th August. Any areas income shortfalls will be highlighted for consideration for further investigation and analysis.
P18	Transport & Environment	1104	Transport & Parking Services - Public & Passenger Transport	(1,035)	(505)	531	Budget pressures due to unachieved Transport Savings £309k, £176k from previously identified concessionary fares budget gap and £111k unachieved income offset by temporary staffing vacancies.	The Getting from A to B Strategic review savings target was set as a stretch target over a 4 year period. Some savings have been offset against growth in Children's and SEND Services reducing overspends within these areas. Further opportunity to recover savings against the target are challenging but Officers will continue to work with the Cabinet Members and Officers in relevant areas to redesign and reduce services and costs where appropriate.
P18	Transport & Environment Total			(1,665)	(700)	965		
	Council Total			113,291	115,916	2,625		